Mobile Email Configuration Instructions
Android Setup

1. Click on the all apps menu.

2. Find the settings app.
3. **Find your accounts settings menu.**

4. **Click add account.**

5. **Select Microsoft Exchange Account.**
6. Enter your full email address and password and click sign in.

7. If the email address does not automatically find your account continue with the following step.
   If auto discover worked continue to step 8.
   - Email: youremail@address.com
   - Domain: youremail@address.com
   - Server: webmail.connectacare.com
   - Password: Your email password
   Check the box use secure connection (SSL) and click sign in.
8. Accept the following prompt by clicking on OK.

9. Click sign in at this screen.
10. Choose ACTIVATE.

11. Enter a name for your account and select DONE.

12. Have the user find the email icon and click on it.
13. You should now see your active email account.
How to configure an iPhone version 2.1 or later with ActiveSync (Exchange 2013)

Note: If you have recently updated the firmware on your iPhone, turn off your device and then turn it back on. Failure to do so will not allow you to successfully connect to Exchange with the settings below.

1. In the main screen, select Settings.

![Settings](image1.png)

2. Select Mail, Contacts, Calendar.

![Settings](image2.png)

3. Press on Add Account.

![Add Account](image3.png)

4. Select Microsoft Exchange.

![Add Account](image4.png)

Enter your hosted Exchange email address in the Email address field, leave the Domain field blank, enter your main email address in the Username field, your account password in the Password field and then press Next.
Server Name: webmail.connectacare.com  
User Name: youremail@address.com  
Password: your password

5. In the Server box, enter the server value wemail@connectacare.com and then press Next.
6. On the next screen, select Info to synchronize with your Exchange account and then press Done

You will find yourself back to the Mail, Contacts and Calendar default screen. You may adjust your mail settings according to your preferences.

If you need further assistance, please do not hesitate to contact us at 866 602 6100 opt 2

The web address is:
Integrated Health - https://webmail.connecacare.com
About Integrated Health Systems

Integrated Health Systems removes the complexity of technology, providing our customers with proven technology hardware, support and cloud-base solutions that are lower cost, higher performance with unmatched response and support.